

Draft Internal Audit Projects 2014/15

Full Reviews				Recommendations			
Project	Planned Days	Planned Completion Date	Current Stage	Total Red	Total Amber	Total Green	Total
<u>Police Overtime</u> The purpose of this review is to examine the process for claiming and authorising overtime for Police Officers. Compliance with rules governing entitlement to claim overtime for duties in excess of normal work patterns will also be examined. The review will also consider whether regular reviews of working patterns are undertaken to seek ways of minimise overtime payments by changes in shift patterns, where policing arrangements are revised in accordance with service needs.	20						

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<u>Business Continuity Planning & Disaster Recovery</u> The reviews key objective is to determine the assurance level of the system in dealing with a wide range of incidents. In order to gain assurance both a comparative and benchmarking review will be performed. The comparative review will be performed against the CoL, Barbican Centre, Museum of London and another Force (if possible).	15						

Mini Assurance Reviews				Recommendations			
Project	Planned Days	Planned Completion Date	Current Stage	Total Red	Total Amber	Total Green	
<u>Informant Funds</u> The management of these funds will be examined, including approval of payments, controls over issuing cash and maintenance of records.	10			-	-	-	-
<u>Police Officers' Pensions</u> The calculation of Police Officers' pensions and processing of payments will be examined. The verification of on-going payments to bona fide pensioners will also be examined.	10			-	-	-	-
<u>Police VFM Benchmarking</u> The Assistant Commissioner has requested that Internal Audit undertake an assurance review on information compiled from City Police data. The intention being to seek an external review prior to reporting outcomes to Members.	5						

				Recommendations			
Spot Check Reviews							
Petty Cash	3						
Cash Income	3						
Property & Front Offices	4						
Police Bank Accounts	5						
Police Officers Allowances	5						
Interpreters Fees	5						